

**National Reading Month**

**Turn To Your Next Page**

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Improving Your Reading Comprehension

Blind Ambition: How to Envision Your Limitless Potential and Achieve the Success You Want

**CLICK TO LAUNCH FEATURED ASSETS**

**WATCH**

**READ**

**WATCH**



Reading Habits That Slow You Down



***“The more that you read***

***The more things you will know***

***The more that you learn***

***The more places you’ll go”***

***-Dr. Seuss***

In honor of Dr. Seuss' birthday, March is designated as National Reading Month - a month to motivate people of all ages to read every day.

Reading is fun and has many benefits, regardless of your age. It's a key component of education and professional development. It also has immediate and long-lasting health benefits such as increased cognitive function, memory, vocabulary, empathy and decreased levels of stress.

To learn more, consider launching one of the recommended featured assets on the right:

UNLEASH YOUR EDGE WITH OTHER LEARNING OPPORTUNITIES  
**<site\_URL>**

For more information, contact **<admin\_name>** or email **<admin\_email>**.

**IMPORTANT:** **PLEASE REMOVE THIS PAGE AFTER CUSTOMIZING THE FOLLOWING PAGES**

**Step 1: Make sure you have the tools you need.**

* Locate your logo and have it ready in a file or on your desktop.
* Download fonts you’ll need: Montserrat and Spectral.   
  (Download at no cost here: <https://fonts.google.com> )

**Step 2: Insert your logo. A**

* Highlight the text that says “Insert customer logo here.”
* Select “Insert picture” in Word.
* Select “Picture from File” and choose your logo from the menu.
* Logo will replace text.
* Size the logo so it is no wider than 1.25 in (32 mm) and no higher than 1.5 in (38 mm).
* Repeat for all pages.

**Step 3: Customize company information.**

* Highlight “Customer Company Name” and type your company name.
* Highlight “Customer Address” and type your address.
* Highlight “Customer Phone Number” and type your phone number
* Highlight “Customer Email” and type email address.
* Highlight “Customer URL” and type your URL.

**Step 4: Include information about your contacts and highlighted learning assets**.

* + Highlight “<sitename>” in call-to-action and customize it.
  + Highlight <Jane Doe> and type contact name.
  + Highlight [Jane.Doe@Skillsoft.com](mailto:Jane.Doe@Skillsoft.com) and type correct email.
  + In sidebar, highlight all placeholder links and type links for your team.

**Step 5: Review and save as PDF.**

* + Double-check all of your customizable information.
  + Delete this cover sheet. (Review following steps before you do.)
  + Select “File” from your Word Menu.
  + Select “Save As.”
  + Name the document and choose a location for it.
  + Select “PDF” from File Format menu.
  + Click “Save.”

In order to save you time, Skillsoft has curated a number of titles for this topic. Below you will find a table that includes (where available) a recommended asset for each of the different modalities we offer. Additional Watch assets are selected for customers who do not license the full collection.

**Make sure you replace the highlighted portion of the URL with your specific Percipio address.**

|  |  |  |
| --- | --- | --- |
| **Asset Title** | **Modality** | **URL** |
| Improving Your Reading Comprehension | WATCH | https://replace.percipio.com/courses/562c94d0-fea5-11e6-8638-0242c0a80b06/videos/562cbbd4-fea5-11e6-8638-0242c0a80b06 |
| Blind Ambition: How to Envision Your Limitless Potential and Achieve the Success You Want | READ | https://replace.percipio.com/books/8a079710-c0e0-11e7-b1a5-12066727dc88 |
| How to Read a Financial Report: Wringing Vital Signs out of the Numbers | LISTEN | https://replace.percipio.com/audiobooks/52a02867-08c8-4f83-a16a-759a6e4f3ee4?i=0 |
| Reading Habits That Slow You Down | WATCH | https://replace.percipio.com/courses/562c94d0-fea5-11e6-8638-0242c0a80b06/videos/562c94d3-fea5-11e6-8638-0242c0a80b06 |
| Reading the Information You Need | WATCH | https://replace.percipio.com/courses/562c94d0-fea5-11e6-8638-0242c0a80b06/videos/562c94d5-fea5-11e6-8638-0242c0a80b06 |

**Best Practices:**

* We recommend testing all links before distribution.
* If you leverage non-standard Percipio links, you will need to generate them yourself.
* Brand! These templates are all customizable and we encourage you to add your own logo, company colors, internal verbiage, etc. to add your own “flair” to your marketing efforts.